



CANADIAN WOMEN'S HEART HEALTH SUMMIT ► 2020
 APRIL 2-3, 2020 • OTTAWA • WOMENSHEARTSUMMIT.CA



CANADIAN WOMEN'S
 HEART HEALTH CENTRE
 CENTRE CANADIEN DE SANTÉ
 CARDIAQUE POUR LES FEMMES



Heart&Stroke

“HOW TO” GUIDE

Submitting an abstract, nomination for the 2020 Canadian Women's Heart Health Advocacy Award or 2020 Canadian Women's Heart and Brain Health Investigator Award via the University of Ottawa Heart Institute's online FluidReview portal.

1. Visit the **University of Ottawa Heart Institute's online FluidReview portal** to get started: <https://uottawaheart.fluidreview.com/>
2. If you don't already have a profile in the University of Ottawa Heart Institute's FluidReview portal, please create one by clicking on **"Sign Up"**. You can use **any email** and **any password** to set up a profile.

Welcome to the University of Ottawa Heart Institute's online application and review portal!

Researchers, trainees, and others can now apply to various research-related initiatives through this portal.

NEW - for all UOHI researchers and trainees:

- **Notice of Grant Application** - UOHI researchers and trainees are now requested to submit a Notice of Grant Application two weeks in advance of the application deadline - in order to obtain institutional signature(s) and other approval. This submission opportunity will remain open at all times.
 - A step-by-step guide (in PDF format) on how to access this form is available under [Resources](#) (also above)

Current submission:

- **Internal Grant Review Spring 2018 - registration deadline December 12, 2017**
- **Canadian Women's Heart Health Summit**
 - Call for Abstracts - **submission deadline December 22, 2017**
 - Travel Awards - **submission deadline February 2, 2018**
 - Advocacy Award Call for Nominations - **submission deadline February 23, 2018**

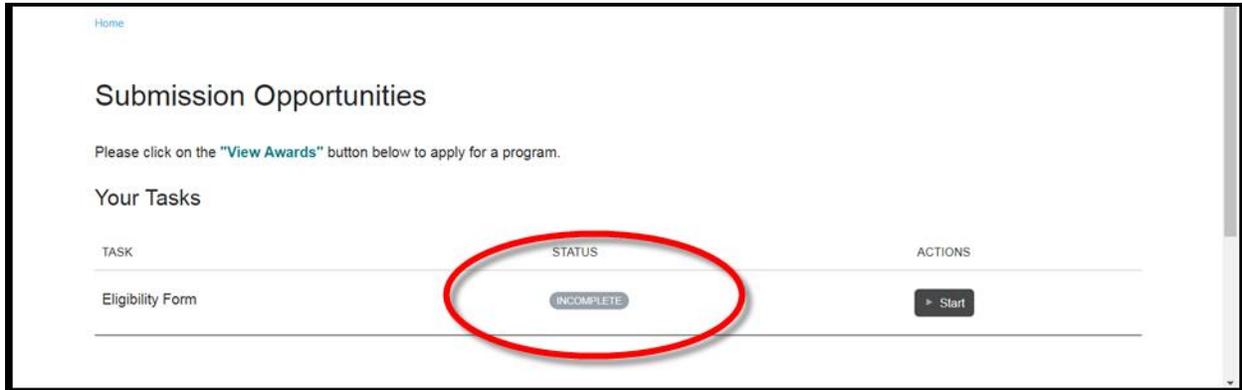
Upcoming submissions:

- Research Day Abstracts

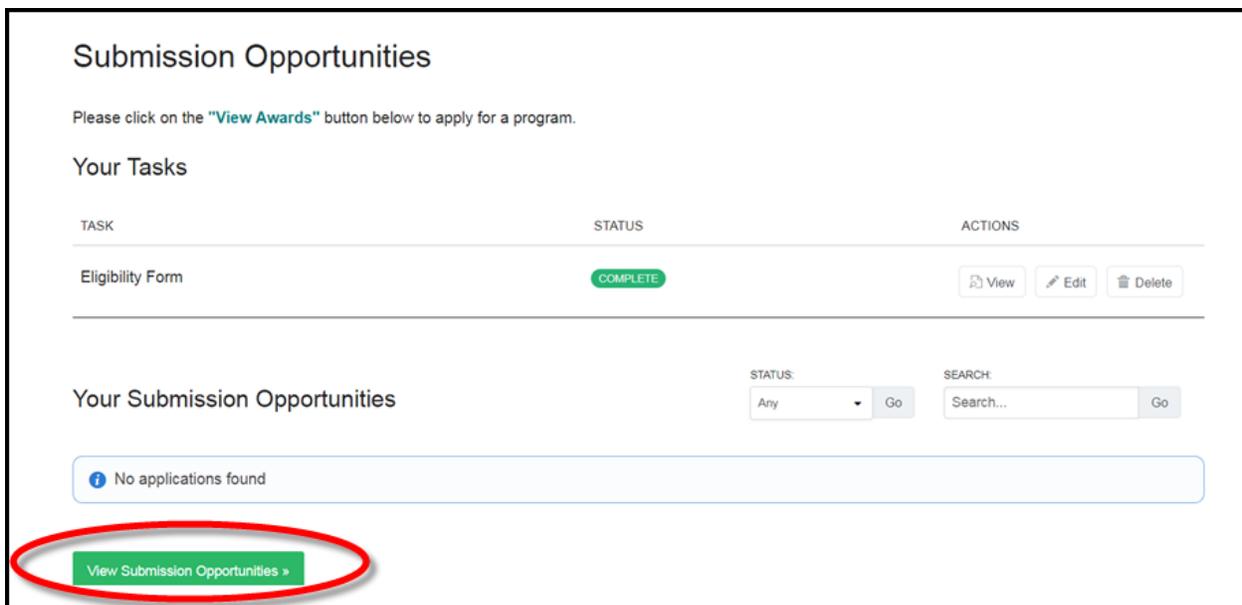
A NOTE ON BROWSERS: This site is configured to work with Firefox, Explorer 11, Chrome, Edge, or Safari. Please use one of these browsers.



3. After you sign up, please complete the **Eligibility Form** and select the **last option** on the dropdown list "**Applicants to 2020 CWHHS**".



4. After completing the **Eligibility Form**, click on "**View Submission Opportunities**". **Please note:** the text box "**No applications found**" refers to your draft applications/submissions. This text box will be shown until you have selected whether you are submitting an **abstract, nomination** for the **Advocacy or Investigator Awards**.





5. You will see the "CWHHS" opportunity. Click on "Create Submissions". You will need to complete all sections prior to submitting your application.

Submission Opportunities

You are eligible for 1 submission opportunity(s).

Search... STATUS: All submission opportunities SORT: Alphabetically

SUBMISSION OPPORTUNITY	DESCRIPTION	CATEGORY	DEADLINE	QUANTITY	ACTIONS
<input checked="" type="checkbox"/> Canadian Women's Heart Health Summit	Available Opportunities: Poster and Oral Abstract submissions, Travel Award applications and Advocacy Award nominations <small>View Description</small>	Submission Opportunity (Internal)	OPEN: 2017/08/03 CLOSED: 2017/12/22	1	<input type="button" value="Create Submissions"/>

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6. The list of opportunities along with the application steps will be available based on your eligibility. **Please note:** If you decide to only apply for one opportunity at a particular time, you are still able to go back into your profile and apply to a separate opportunity at a later time as long as the submission is sent prior to its deadline.

If you have any questions regarding your submission, please contact cwhhc@ottawaheart.ca.