
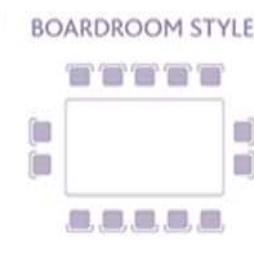


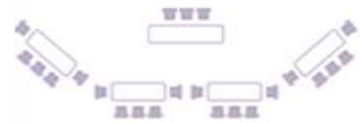


ROOM LAYOUTS IDEAS

Seating Style	Size of audience	Positives	Negatives
<p>THEATRE STYLE</p> 	Medium-Large	<ul style="list-style-type: none"> • Great for fitting as many people as possible into a designated space • Gives you a larger space to present • Good for presentations 	<ul style="list-style-type: none"> • The audience is closed in and may need to push past other audience members to enter/exit seating area • No provision for note-taking or food consumption • Hinders interaction with audience • Attendees tend to spread out leaving empty chairs between each other
<p>BOARDROOM STYLE</p> 	Small	<ul style="list-style-type: none"> • Allows for interaction as all members facing the middle • Good for meetings and breakout sessions, and discussions 	<ul style="list-style-type: none"> • May take up a lot of room and if there are too many people, may hinder interaction • Restricts the position of a presentation area or focal point usually to the end of the table
<p>U-SHAPED (WITHOUT TABLES)</p> 	Small-medium	<ul style="list-style-type: none"> • The open end allows for a focal point or presentation area. • Allows presenter to approach and engage with each audience members • Audience interaction is enhanced, with audience 	<ul style="list-style-type: none"> • Inefficient use of floor space, with seating capacity reduced • A large proportion of the audience are seated side-on to the presentation area. No provision for note-taking or food consumption

		<p>members facing each other</p> <ul style="list-style-type: none"> • Can turn U-shape into semi-circle so that more audience members are facing the speaker 	
<p>U-SHAPED (WITH TABLES)</p> 	Small-medium	<ul style="list-style-type: none"> • The open end allows for a focal point or presentation area. • Allows presenter to approach and engage with each audience members. • Audience interaction is enhanced, with audience members facing each other. 	<ul style="list-style-type: none"> • Inefficient use of floor space, with seating capacity reduced. • A large proportion of the audience are seated side-on to the presentation area.
<p>CABARET STYLE</p> 	Medium-Large	<ul style="list-style-type: none"> • The open end allows for a focal point or presentation area. • Good option if you have a large space and are serving a meal (e.g. evening event such as a gala) 	<ul style="list-style-type: none"> • Inefficient use of floor space, with seating capacity reduced.