

CALL FOR EXPRESSION OF INTEREST

Working Group Chair Position for the Canadian Women's Heart Health Alliance (four available)
September 2018 – September 2019

DEADLINE FOR EXPRESSION OF INTEREST: MAY 25, 2018

INTRODUCTION

The Canadian Women's Heart Health Alliance is a network of experts and stakeholders that develop and disseminate evidence-informed strategies to transform clinical practice and enhance collaborative action on women's cardiovascular health in Canada.

Vision

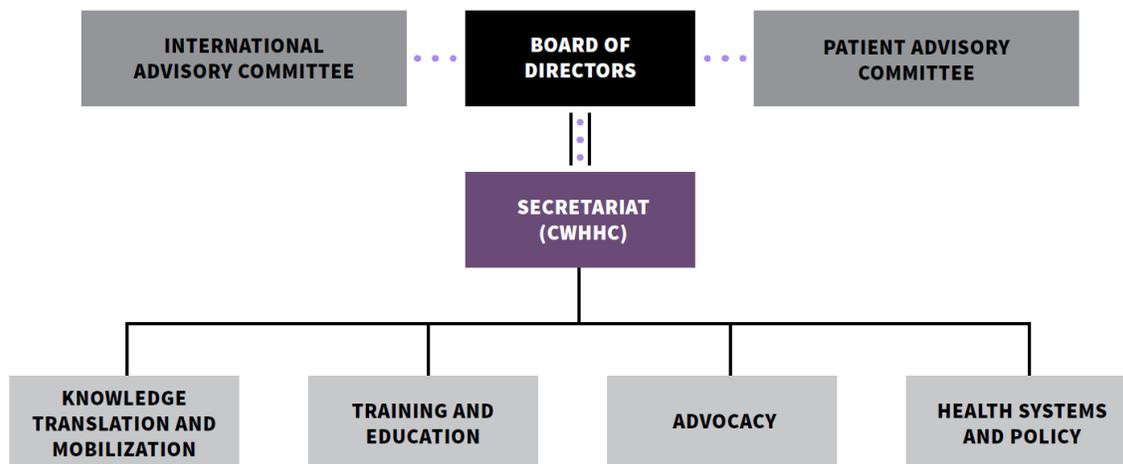
To improve women's cardiovascular health across the lifespan.

Mission

Clinicians, scientists, patients and decision makers work collaboratively to implement evidence, to transform clinical practice, and to impact public policy related to women's cardiovascular health.

Governance Structure

The Canadian Women's Heart Health Alliance governance structure is comprised of a Board of Directors, International and Patient Advisory Committees, the Secretariat body to provide coordination support through the Canada Women's Heart Health Centre (CWHHC) at the University of Ottawa Heart Institute and four core working groups.



Working Groups:

1. The **Knowledge Translation and Mobilization** working group will **partner** with end-users and decision makers to **put research into practice** and **implement, assess and improve** different interventions.
2. The **Training and Education** working group will enhance education, training and dissemination about sex and gender on cardiovascular disease.
3. The **Advocacy** working group will support women's heart health advocates to **increase knowledge** and **awareness** within their communities and networks.
4. The **Healthy Systems and Policy** working group will promote and implement **cost-effective strategies** to improve women's cardiovascular health, including **surveillance** and **monitoring**.

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PURPOSE AND ACCOUNTABILITIES

The identified Chairs from each of the four Working Groups will also sit on the Board of Directors for the Canadian Women's Heart Health Alliance.

The Board of Directors is the strategic lead for the Alliance and will report on working group goals, objectives and activities, and seek opportunities for pan-Alliance collaboration.

The Board of Directors is specifically accountable for the following:

- Guide the Alliance vision and strategy
- Lead decision making in Alliance strategic direction and activities
- Establish shared measurement practices
- Build public will for women's cardiovascular health
- Advance policy to enable action for women's cardiovascular health
- Grow the membership of the Alliance

Each Working Group Chair is responsible to:

- Set the tone for cooperation to ensure the goals set out by the working group and Board of Directors are achieved
- Ensure that key goals are delivered upon and that the necessary resources are in place to support this necessary work
- Review and collaborate on strategic planning findings and outcomes
- Provides direction and advice on recommendations
- Identify additional members of the working groups
- Lead the strategic planning process and deliver outcomes
- Collaborate with relevant stakeholder groups

QUALIFICATIONS

- Has a track record of success in the area of women's cardiovascular health
- Documentation of activity/expertise in the area
- Has an ability to get things done
- Experience in clinical practice or research related to women's cardiovascular health
- Well-connected and is known in this area
- Demonstrated leadership skills and/or prior successes
- Former experience in leading groups and a known history of collaboration

TIME COMMITMENT

- Working Group Chairs will be appointed for a one year term, from September 2018 – September 2019
- Expect a time commitment of at least four hours per month to attend meetings, review documents, respond to emails and complete assigned tasks
- The Working Groups will meet individually for monthly teleconference calls
- The Board of Directors will meet three times per year via teleconference calls

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PROCESS FOR EXPRESSING INTEREST IN THE WORKING GROUP CHAIR ROLE

If you are interested in pursuing this opportunity, please send your expression of interest by 4:00pm EST on May 25, to Lisa Comber, Knowledge Translation Lead at cwhhc@ottawaheart.ca. Your expression of interest should describe why you are interested in being a Chair for which Working Group and provide your CV or describe the skills and qualifications you will bring to the Working Group and the Board of Directors.

SELECTION PROCESS

Using the candidate's application as the basis for selection, all Expressions of Interests will be evaluated against a set of criteria, including:

1. The qualifications outlined above
2. Number of individuals who express interest versus number of candidates we need from that particular area (i.e. we require one Chair for each Working Group to also sit on the Board of Directors)

If there are more qualified candidates for a role than there are positions available, the CWHHC will evaluate candidates and identify the best fit, based on the candidates' application. All individuals who express interest in a role will be contacted directly on June 1 via email regarding the outcome of the process.

OTHER OPPORTUNITIES FOR INVOLVEMENT

There are many opportunities for interested stakeholders to participate in the Canadian Women's Heart Health Alliance. Opportunities include:

- Network with others by attending the [Canadian Women's Heart Health Summit](#) and/or submit and [abstract](#);
- Join our [newsletter](#) to stay informed and up to date;
- Follow us on [Facebook](#) and [Twitter](#) and visit our [website](#).

Thank you for interest in women's heart health in all its diverse facets, your recognition of the importance of embedding prevention and evidence into clinical practice, and your commitment to improving the health of our patients, families, and our communities.

If you have any questions please feel free to contact me directly at tcoutinho@ottawaheart.ca.



Thais Coutinho, MD
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